

**Village of Cambridge
AUDIT & FINANCE COMMITTEE AGENDA
Wednesday, October 20, 2021**

**Immediate following the Joint Public Works/Personnel Committee Meeting
Which begins at 6:30**

**Amundson Community Center, Community Room
200 Spring Street**

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

- 1. Call to order/Roll Call**
- 2. Proof of Posting**
- 3. Approval of Minutes from October 14, 2021**
- 4. Public Appearances/Citizen Input**
- 5. Old Business**
 - a. 2022 Budget**
- 6. New Business:**
 - a. ARPA Funds**
- 7. Update/Other Items for Future Consideration**
- 8. Adjournment**

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

- a. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
- b. A quorum of the Village Board will attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. Recommendation by the committee will be made to be acted upon by the Village Board at a regular meeting.
- c. More specific information about agenda items may be obtained by calling 423-3712.

Village of Cambridge
AUDIT & FINANCE COMMITTEE AGENDA
Thursday, October 14, 2021
6:30 p.m.

Amundson Community Center, Community Room
200 Spring Street

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

- 1. Call to order/Roll Call:** Chairperson Wittwer called the meeting to order at 7:00 p.m. Members present: Trustee Galler, President McNally and Chair Wittwer. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Kris Breunig, Director of Public Works.
- 2. Proof of Posting:** The Agenda was posted in the upper and lower level of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.
- 3. Approval of Minutes from August 24, 2021:** Galler made a motion to approve the minutes as presented, seconded by McNally. Motion carried.
- 4. Public Appearances/Citizen Input:** None
- 5. New Business**
 - a. 2022 Budget:** Brynwood and Moen provided spread sheets and information after discussions with staff, Personnel and Public Works Committees; Joint Law Enforcement Committee. A lot of the set numbers have been inserted.
 - The referendum passed in 2021, allowing for a \$95,000 increase in the levy.
 - Net new construction is 3.38%
 - Dane County Sheriff's contract has gone down, roughly \$12,500 per community due to new deputies joining the contract.
 - Fire Commission is an increase of 3.5%, \$6,507.00
 - Health Insurance (Dean) is an increase of 4.6%
 - Delta Dental/Vision is a 2% increase, after no increases last year
 - A 5% increase for staff has been inserted, as well as options for 2,3,4 % provided. Discussions that increases are needed to retain employees and keep pace with the cost of living. Brynwood will receive \$1.00/hour or the % increase, whichever is higher per her hiring. Moen will not receive an increase due to recent raise. Clarification that wages are split by department- guys by actual categories marked on time sheets. Office staff is at set percentages between village and water and sewer.
 - Library has proposed an increase of \$20,349.55, an increase of nearly 24%. The increase is based on a loss of \$5000 from Jefferson County, increased custodial costs and costs for items such as audit, insurance and workman's comp.
 - Municipal Court has requested a \$200 increase - \$100/municipality. The Court Clerk would also receive the same increase as village staff.
 - Road repair as a priority
 - **Other items after a cursory review:**
 - Arts Council and food pantry should be the same – back at \$1000?
 - Increase for the pump at the fish ponds - \$4,581.13

- Discussion regarding the stamped concrete proposal for Main Street sidewalks, pavers at the fountain – possible Main St. Improvement Grant? Other grants?
- Increase flowers (basket liners, fertilization)
- New website
- Increase ordinances as we need to submit updates
- Change out the WEDC grant from ROWE to the Hotel

6. Update/Other Items for Future Consideration

- ARPA Funds** – next agenda – designate some for well project
- Next meeting:** Wednesday, October 20, 6:30 p.m. Public Works and Personnel will meet, with Audit and Finance meeting immediately following. Staff will provide additional background information, update numbers and have a thorough breakdown for expenses and revenue.

7. Adjournment: McNally made a motion to adjourn, seconded by Galler. Motion carried. Wittwer adjourned the meeting at 8:35 p.m.

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer